

2011

MS225: 2011 Faculty Meeting Minutes

Thomas R. Cole

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The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
January 12, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Sam Karff DHL, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Patrick M. Jones MD; Cheryl Erwin JD PhD

The minutes to the December 1, 2010 faculty meeting were read and approved.

Budget

Dr. Cole stated that the State budget has a \$17B shortfall. He emphasized that the Center has important work to do.

Master's Degree in Humanities and Bioethics:

Dr. Cole is researching funding for a Master's Degree in Humanities and Bioethics. He plans to talk with Dr. Cynthia Chappell in SPH since she has considerable knowledge about a Master's Degree program. He said this program has potential to bring in considerable revenue. Dr. Cole suggested that an entire faculty meeting be devoted to discussing this subject

Center Endowment Campaign:

The next phase of the endowment campaign is to create an Advisory Committee. The goal is to raise \$8M for several programs in the McGovern Center. Rebecca Lunstroth reminded everyone to use the power point slide when lecturing to promote our Center.

MHECP and 4th Year Elective:

Dr. Boutwell said the he is getting the schedule together for the 4th year elective which starts on February 1. He and Angela Polczynski are putting together the syllabus. He reminded everyone of the March 19 symposium where the 4th year students will present their research projects. Students from UTMB and UT San Antonio are invited. He said the MHECP Banquet is scheduled for May 25.

Richard Buday – Archimage:

Dr. Cole and Dr. Spike are meeting regularly with the writers.

Randy Cohen, January 26-27:

Randy Cohen, New York Times Ethicist, will be here to give a lecture and panel discussion on January 26 and 27.

SVP United Way

An agreement with United Way has been signed to teach SVP to approximately 60 call specialists. Sylvia Villarreal will be taking on a bigger role in SVP.

Meditation

Dr. Chaoul said the Meditation Class is going well. He said there are a few who regularly attend the Monday Meditation session.

Service Learning

Rebecca Lunstroth said this is the last year of the grant.

Grand Rounds

Dr. Boisaubin said he would be giving the Medical Ground Rounds on Feb. 24 from 8-9am.

Dr. Cole adjourned the meeting at 9:35 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
March 2, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Patrick M. Jones MD, Cheryl Erwin JD PhD, Sam Karff DHL

The minutes to the January 12, 2011 faculty meeting were read and approved. It was clarified that the \$17B Sate budget shortfall addressed under the Budget agenda item applied at the time of the January 12th meeting.

Campus News:

Dr. Cole reported that Dr. Colasurdo and Kevin Dillon were lobbying in Austin for UTHealth. The budget will remain uncertain until May. The McGovern Center is active and is raising funds. The Center is of the strongest programs but does not generate income.

Sacred Vocation:

Rabbi Karff has raised \$40K to fund future residents' training. This funding should provide stability for the program for another 5 years.

MHECP:

Dr. Boutwell reported that he has collected all of the research papers and will give every student feedback. He reminded everyone of the Saturday, March 19 First Annual Student Medical Humanities Symposium at the Hilton Houston Plaza Medical Center. He said we can accommodate 40 people. He plans to have the program sent out by Friday, 3/4.

CWEP/QEP:

Dr. Carlin reminded everyone of the June 2 one day conference focusing on Social Justice. He said he plans to present ten papers plus have a keynote speaker. The conference will be held at IMM or in the 5th Floor Gallery. Dr. Spike reported that ACT I of the story-based learning module is completed and that ACT II is very close to completion. He said they are very optimistic that it will be accepted at all six schools. A meeting in mid-March is scheduled to discuss this with the academic deans.

Meditation:

Dr. Chaoul announced that Zen Master Miao Tsan will be leading the March 28 meditation class that will be held in JJL 405. Master Miao is in Houston to promote his most recent book. Media will be present at this class. Dr. Chaoul update everyone on medical student, Ben Strnad. He said that Ben is shadowing Dr. Reddy in Palliative Care and it is going very well.

Service Learning:

Rebecca Lunstroth reported that Service Learning is moving along very well.

Dr. Cole adjourned the meeting at 9:40 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
April 6, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD

Absent:

Alejandro Chaoul PhD, Patrick M. Jones MD, Cheryl Erwin JD PhD, Sam Karff DHL

The minutes to the March 2, 2011 meeting were read and approved.

Campus News:

Dr. Cole reported that Dr. Colasurdo has been named as interim president. A presidential search committee will not begin for at least a year. A proposal to the McGovern Foundation requesting \$1.5M was sent out on Dr. Kaiser's last day. Dr. Cole said that we should keep up our momentum and move forward.

Sacred Vocation:

Rebecca Lunstroth said the United Way held its first graduation. Sylvia Villarreal will facilitate Phase II. If the program is successful at United Way, we could possibly see a great deal of business from other agencies. Rebecca Lunstroth said we need to talk about Phase II for the residents.

MHECP:

Dr. Boutwell reported that the Saturday, March 19 First Annual Student Medical Humanities Symposium at the Hilton Houston Plaza Medical Center was very successful. Dr. Cole praised Dr. Boutwell's hard work planning the event. Dr. Boutwell said that 27 new students have been accepted in the MHECP. The MHECP banquet is scheduled for May 25. It was decided that the April 20 faculty meeting will be devoted to discussion of the summer readings and how to structure them. Dr. Cole will ask Dr. Erwin to join the meeting via a conference call.

CWEP:

Dr. Spike said that Act II of the Brewster module is completed. He anticipates that Acts III and IV will be completed by the end of the month. The goal is to require the 2011 incoming freshman class in all UTHealth schools take the module. It is desired that this be done early in the school year. Pat Caver said the Medical School could introduce the module at Freshman Orientation.

QEP:

Dr. Carlin is planning the June 2 conference on Social Justice that will be held in the 5th floor gallery. He is anticipating approximately 55 people will be attending and will submit approval to serve food.

Service Learning:

Rebecca Lunstroth reported that she and several students will be attending the 4th Annual Community Service Learning Conference in San Antonio on April 7.

Dr. Cole adjourned the meeting at 9:50 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
April 20, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Angela Polczynski, Jeffrey Spike PhD

Absent:

Eugene Boisaubin MD, Patrick M. Jones MD, Cheryl Erwin JD PhD, Sam Karff DHL, Rebecca Lunstroth JD MA,

The minutes to the April 6, 2011 meeting were read and approved with two exceptions.

- 1) Dr. Boutwell reported at the April 6 faculty meeting that 27 new students had been accepted in the Medical Humanities and Ethics Certificate Program. He updated that number to 26 students.
- 2) The April 6 meeting notes indicated that Act IV of the Brewster module will be completed by the end of the month. Dr. Spike said there is not an Act IV.

McGovern Foundation Grant:

Dr. Cole reported that the Center has received a \$1.5M grant from the McGovern Foundation. He congratulated everyone for the excellent work we do that made this possible. He said that we need to keep raising money for the Center and its programs.

Sacred Vocation:

No report.

MHECP – Summer Reading Course:

Dr. Cole asked Dr. Erwin to join the meeting via a teleconference call but he did not receive a response from her so the discussion for summer readings continued without her presence. Dr. Boutwell presented a timeline, logistics for blackboard, next steps and faculty suggested books. (See Boutwell Draft for discussion dated 4-19-11.) Dr. Boutwell said he is ready for the transition of Dr. Erwin's return as director of the Certificate Program. Dr. Boutwell plans to devote most of the summer to writing/researching the McGovern book.

CWEP:

Dr. Spike reported that the Brewster module is staying on schedule for completion. He said it will be historic if the learning module is approved at all 6 schools since this has not been done anywhere else. Dr. Cole said we should study this from the beginning so that we can present data to show its effectiveness.

QEP:

Dr. Carlin is planning the June 2 conference on Social Justice that will be held in the 5th floor gallery.

Service Learning:

No Report

New Business:

Dr. Carlin will move into Rabbi Karff's office after he retires. Dr. Boutwell will take Dr. Carlin's office.

Upcoming Events:

Tuesday, May 24, MHCEP Banquet
June 18, Rabbi Karff's retirement

Dr. Cole adjourned the meeting at 9:40 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
May 18, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Bryant Boutwell DrPH, Cheryl Erwin JD PhD, Patrick M. Jones MD, Sam Karff DHL

The minutes to the April 20, 2011 meeting were read and approved.

Dinner for Rabbi Karff:

Dr. Cole announced that Rabbi Karff is retiring effective June 18. A June 13 dinner with Center Faculty will be held at Dr. Cole's house to honor Rabbi Karff. An open house at the McGovern Center is also planned with a date to be determined.

Sacred Vocation:

Dr. Cole reported that there is a possibility of a new client in Madison, Wisconsin who is interested in Sacred Vocation for faculty. Rebecca Lunstroth has produced the budget, and it has been sent to them to review. Part of the money raised for Sacred Vocation will be dedicated to the Project Manager, Sylvia Sullivan Villarreal. It is anticipated that Dr. Kelli Cohen Fein will take a larger role in the residents' training.

Third-Year Clerkship Teaching in the Future:

Center Faculty will meet to finalize the process of the 3rd Year Clerkship teaching after Rabbi Karff retires.

MHECP:

Dr. Cole reported that Dr. Erwin will be teaching at Texas Tech this fall and next spring. Dr. Carlin will assume the role of Director of the Medical Humanities and Ethics Certificate Program. Dr. Boutwell, Dr. Carlin and Angela Polczynski will meet with Dr. Erwin next week to discuss the program. Dr. Erwin will oversee the Summer Reading Course.

Meditation:

Dr. Chaoul said the summer meditation classes will continue.

4th Year Elective:

The remainder of the meeting was devoted to discussion of the structure for the 4th Year Elective. Attached is a handout from Dr. Carlin outlining the new structure for the class.

Dr. Cole adjourned the meeting at 9:55 am.

Minutes taken by Shirley Pavlu

Attachment

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
June 15, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Patrick M. Jones MD
Rebecca Lunstroth JD,

Absent:

Eugene Boisaubin MD, Cheryl Erwin JD PhD, Sam Karff DHL, Jeffrey Spike PhD

The minutes to the May 18, 2011 meeting were read and approved.

Sacred Vocation:

Rebecca Lunstroth reported that Sylvia Villarreal will be contracted as Project Manager. Active marketing will be directed to Internal Medicine with a plan to implement evaluation of the residency programs. We still have a contract with Baylor in Dallas that Dr. Ben Amick is managing.

MHECP/4th Year Elective:

Dr. Carlin reported that the 4th year elective has been redesigned to give students and faculty more flexibility in the structure of their course. Dr. Carlin also wants to set dates for MHECP events. Dr. Cole said we need community building and he could ask the Advisory Board members if they can help with funding.

CWEP:

Dr. Cole reported that a strategic direction needs to be picked. He gave an update on The Brewsters and said that the didactics still need to be completed.

Meditation:

Dr. Chaoul said the summer meditation classes are continuing on Mondays. Approximately 5-10 people attend the class.

Dr. Cole adjourned the meeting at 9:45 am.

Minutes taken by Shirley Pavlu

Attachment

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
August 3, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Alejandro Chaoul PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Cheryl Erwin JD PhD, Patrick M. Jones MD

The minutes to the June 15, 2011 meeting were read and approved.

Faculty Changes:

Dr. Cole said that Dr. Erwin is on her way to Texas Tech to teach another year at the Law School. Dr. Carlin will become the Interim Director of the Medical Humanities and Ethics Certificate Program. Dr. Chaoul will transition to MDA as his main position, but will remain an Adjunct Professor in the McGovern Center, hoping to continue the meditation classes, along with other assignments. Dr. Cole has been elected next year's chair of the Interfaculty Council (IFC).

Sacred Vocation:

Dr. Cole, Dr. Fein, Rebecca Lunstroth and Sylvia Villarreal will revamp the program as it moves along. The first fall Residents' training will begin September 6.

MHECP/4th Year Elective:

Dr. Carlin gave the following update: A couple of the MHCEP program requirements were reviewed and approved, and other issues were raised but not solved.

Approved

- 1) Portfolios: Change the language of the student portfolios to "strongly encouraged" rather than "required."
- 2) Final Project: Change the final project paper requirement to a minimum of 20 pages (it is currently 25 pages), and this requirement will be the same for both certificate students and non-certificate students.
- 3) Make-up: A standard make-up assignment is now to write a 2-page, single-spaced paper (1,000 words) on an assigned reading for missed events, such as grand rounds, special lectures, and so forth. Ideally, the assigned reading should have something to do with the event missed. The deadline for the make-up will be 1 month after notification of deficiency.

Pending Issues

- 1) How to handle faculty mentors (discussion was inconclusive)
- 2) Dinners or other spring events?
- 3) New admission process in line with scholarly concentrations

Other Notes

The summer reading project was deemed more or less a success. There was general agreement that there should be at least one face-to-face meeting (but not a required meeting, as some students are not here in the summer).

CWEP:

Dr. Spike reported that *The Brewsters* is finished but not available online because of glitches with Blackboard. Twelve hundred copies of the book have been printed and will be distributed to incoming students at each UTHealth school.

Professionalism:

Dr. Cole brainstormed with the faculty about professional formation and plans to write a proposal regarding this subject using the notes taken on the flip chart.

Dr. Cole adjourned the meeting at 10:05 am.
Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
September 7, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Cheryl Erwin JD PhD, Patrick M. Jones MD

The minutes to the August 3, 2011 meeting were read and approved.

Third-Year Clerkship:

Dr. Spike reported that the transition into the new semester is going well. McGovern Center faculty is participating and two new clerkships have been added. Geriatrics is the only one we are not in.

MHECP/4th Year Elective:

New student orientation is scheduled for September 6. Dr. Carlin discussed a need for improving assessment in the 4th year elective and essay grading (see attachment).

CWEP:

Dr. Spike reported that CWEP faculty attendance at meetings is very good. It was discussed that faculty should think about presenting CWEP at national conventions that they attend. Rebecca Lunstroth suggested that *The Brewsters* should be submitted for a grant.

QEP:

Dr. Carlin said a report on QEP has been given to Dr. George Stancel. Dr. Stancel will be consulted on whether we should give this report to associate deans in the other schools.

Blue Books:

Dr. Cole will be taking over the facilitating of the History of Medicine. Rebecca Lunstroth reported that the Art of Observation Course includes 9 dental students out of a total of 30.

Service Learning:

Rebecca Lunstroth said the grant will end in October.

Meditation:

Dr. Chaoul will continue leading the weekly Monday meditation classes and will participate in the Complementary Alternative Medicine Course.

Sacred Vocation:

Dr. Kelli Cohen Fein and Sylvia Villarreal started the first fall session of the residents training. Dr. Cole and Rebecca Lunstroth met with Dr. Ben Amick and Dr. Jessica Tullar to discuss publishing field training manuals and guides and providing consulting services.

New Business:

Dr. Cole said he is trying to bring Dr. Jim Giordano back to give a lecture.

Dr. Cole adjourned the meeting at 10:00 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
November 11, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Bryant Boutwell DrPH, Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Eugene Boisaubin MD, Cheryl Erwin JD PhD, Patrick M. Jones MD

The minutes to the September 7, 2011 meeting were read and approved.

Karff Chair

Dr. Cole announced that Dr. Spike has been appointed as the first holder of the Karff Chair. He said the intent of the Chair is for scholarship and research.

MHECP/4th Year Elective:

Dr. Carlin said the 4th year elective for October has finished, and he is planning for the February course. He said that Dr. Steve Smith, a chaplain at the VA Hospital, is interested in teaching for the McGovern Center. Faculty said they would like to meet him and suggested that he could teach a bluebook course.

CWEP:

Dr. Spike briefly discussed a book proposal for a casebook. Faculty discussed that the casebook should be developed for faculty to use as a facilitator guide. Dr. Boutwell is assisting Dr. Spike with this project.

QEP:

Dr. Cole wants to get *The Brewsters* out to the public. He is working with UTHHealth administration to get the book published, but plans to put the book on Amazon.

Blue Books:

Dr. Cole will direct the History of Medicine course and find out how much funding is provided.

Service Learning:

Rebecca Lunstroth said the grant is over but the Center will continue to support the Frontera Project.

Meditation:

Dr. Chaoul continues to lead the weekly Monday meditation classes.

Sacred Vocation:

Dr. Cole said that Sylvia Villarreal is doing a great job facilitating SVP training. He said that we are trying to get other residency programs involved.

New Business:

Dr. Cole met with Joe Synan of Leadingwell Associates to talk about conducting a leadership workshop with the McGovern Center Faculty, Staff, and Advisory Board. The workshop would be structured to discuss objectives, outcomes, goals, roles, responsibilities, etc. of the McGovern Center in order to create a path forward for the next 3-5 years. It was decided that the workshop will be held on a Saturday in February or March 2012.

Dr. Cole adjourned the meeting at 9:50 am.

Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
November 16, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Bryant Boutwell DrPH, Cheryl Erwin JD PhD, Patrick M. Jones MD

The minutes to the November 2, 2011 meeting were read and approved.

MHECP/4th Year Elective:

Dr. Carlin is planning the 4th year elective for February. He asked the faculty to let him know if they want to change the readings. He wants this information available to the students by December 1. He said there are plans for a Holiday Party for the students. The date is to be determined.

CWEP:

Dr. Spike said he is making progress on the casebook. A cover letter and proposal is expected to be sent out by Friday, November 18 to a publisher. Dr. Spike is anticipating that the casebook will give tasks to CWEP faculty. Drs. Spike and Boutwell will create a template for each faculty member as a way to keep them accountable. Dr. Spike is thinking about developing a film in Bioethics. He has hired an assistant to help with this project.

QEP:

Dr. Cole said that we need help with editing *The Brewsters*. There was discussion about charging for an app for *The Brewsters*. Dr. Carlin said that he and Dr. Cole will meet with the deans to give an update on QEP.

Sacred Vocation:

Rebecca Lunstroth reported that SVP continues to go well. Work continues on updating the field guide and developing an assessment tool with Dr. Ken Pargament.

New Business:

Dr. Cole will redo materials provided by Joe Synan of Leadingwell Associates for the planned workshop structured to discuss objectives, outcomes, goals, roles, responsibilities, etc. of the McGovern Center in order to create a path forward for the next 3-5 years. Dr. Cole said he would poll faculty, staff and the Advisory Board on their availability to attend a Saturday workshop in February or March.

The McGees, AJOB

Dr. Cole is in discussion with Drs. Glenn and Summer McGee to be a part of the McGovern Center and to house the *American Journal of Bioethics* in the McGovern Center. He said he will keep everyone posted.

Medical School and LBJ Ethics Conference

Dr. Boisaubin said that two presentations are given each month in the Medical School (Memorial Hermann) and at LBJ Hospital. Dr. Cole plans to attend the sessions. Dr. Boisaubin said he did Grand Rounds on Medical Marriage.

Dr. Cole adjourned the meeting at 9:55 am.
Minutes taken by Shirley Pavlu

The John P. McGovern, M.D. Center for Humanities and Ethics
Faculty Meeting
December 7, 2011; 8:30 – 10:00 a.m.
JJL 410

Meeting Minutes

Attendees:

Eugene Boisaubin MD, Bryant Boutwell DrPH, Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD, Jeffrey Spike PhD

Absent:

Ale Chaoul PhD, Cheryl Erwin JD PhD, Patrick M. Jones MD

The minutes to the November 16, 2011 meeting were read and approved.

MHECP/4th Year Elective:

Dr. Carlin discussed various options for the Spring Symposium. It was suggested that a poster session, held in the Leather Lounge, take the place of a conference this year. The poster presentation will be scheduled for sometime in March.

CWEP:

Dr. Spike said he is making more progress on the casebook. Also, he said he is working on dates for the spring interprofessional grand ethics rounds.

QEP:

Dr. Cole and Dr. Carlin have met to discuss data gathered on *The Brewsters*. They are scheduled to meet with Dr. Stancel to give him an update on QEP.

Blue Books:

Rebecca Lunstroth reported on several Blue Book courses that will be starting soon. Three courses that she named are the Art of Observation, Healers' Art and Hot Topics in Ethics.

Sacred Vocation:

Dr. Cole reported that he and Sylvia Villarreal presented SVP to a study group at ISH.

Advisory Board, Development:

Dr. Cole will email to faculty, staff and advisory board members options for dates in February and March for a retreat/workshop to be facilitated by Joe Synan of Leadingwell.

The McGees, AJOB:

Dr. Cole said that the McGees will not be joining the Center in an official capacity, but hopes to collaborate with them in other ways.

Upcoming Events:

McGovern Center Holiday Lunch/December 9.

Dr. Cole adjourned the meeting at 9:40 am.

Minutes taken by Shirley Pavlu