

2018

## Annual Report 2017 - 2018

Houston Academy of Medicine - Texas Medical Center Library

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*Houston Academy of Medicine – Texas Medical Center Library  
FY2018 Annual Report*



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## MESSAGE FROM THE CHAIR OF THE BOARD OF DIRECTORS

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The past year has been both challenging and exciting for the TMC Library. It has been a time of change and transition, including leadership by a new Executive Director, significantly decreasing the hard copy holdings on site, major changes to its information technology platforms and resources, developing plans for a major redesign of its physical space, and securing a permanent location for the McGovern Historical Center.

The year began ominously with the flooding of the Jesse Jones Library (JJL) Building during Hurricane Harvey that caused the street level computer lab and study hub to be closed from September 2017 through January 2018 and displaced many of the staff from their offices during that time. Despite this disaster, there was not a significant reduction in access to resources or services – this is a great tribute to the dedication and efforts of the Library staff who worked under adverse circumstances to ensure that the teaching, research, and patient care programs of our member institutions did not suffer.

UTHealth became the Library's new landlord when it bought JJL from the Houston Academy of Medicine (HAM). As part of the transaction, funds were made available to renovate the building, including changes to the Library space. Debbie Sibley, the Library's Executive Director, worked with leaders of member institutions, UTHealth and HAM leadership, and the UTHealth facilities and building management teams to develop exciting plans for renovations that include expanded space for individual and group study/work areas, conference rooms for teaching and research meetings for faculty and students, an expanded computer classroom, and consolidation of staff offices to improve efficiency. Final architectural plans and contract bids are on track to be finished in Fall 2018 with anticipated completion of construction in the 2019-20 academic year.

Many of the bound journals and books previously housed in JJL were sent to the Joint Library Facility, a collaborative project of the University of Texas and Texas A&M Systems located in College Station, where they can be retrieved as needed. Other hard copy materials have been sent to Better World Books, a private company that donates books and a share of its profits to literacy programs around the world. Transfer of these materials has freed up space for the renovations noted above and reduced the Library's footprint with a corresponding reduction in operating expenses.

Along with plans for Library space in JJL, arrangements were also finalized for the permanent housing of the McGovern Historical Center (a.k.a. "the Archives") at its current offsite location near NRG Stadium, a short distance from the main TMC campus. This facility houses a large collection of valuable materials used by TMC personnel as well as historians and researchers from around the world.

Collectively, these changes required a substantial amount of time and effort of the Library's leadership and staff, support from faculty and staff of its member institutions, and lengthy efforts by HAM and UTHealth to finalize the sale and renovations of the JJL Building and plans for housing the Archives. These very substantial changes occurred without significant disruption of services or decreased availability of resources to the faculty, students, and staff of our member institutions.

In closing, I want to acknowledge the Board of Directors, the dedicated members of the Library staff, and leaders of our member institutions – without their support and efforts none of this would have been possible. It has been gratifying to participate in these efforts during the past year!

George M. Stancel, PhD  
Chair, Board of Directors

*Medicine is a science of uncertainty and an art of probability. -William Osler*

## MESSAGE FROM THE EXECUTIVE DIRECTOR

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The year began with Harvey and that set the stage for a year full of challenges and learning experiences for me and for the Library group. After Harvey, there were many challenges that go with cleaning up a space and maintaining service continuity. But the Library staff persisted and found a way to work around the difficult issues to create and maintain excellent service to our many Library users. By January, the cleanup was completed. Both floors of the Library were again open for business.

As we worked through the clean-up after Harvey, we also began planning for a newly configured and renovated Library space. As part of the planning for the renovation of the Jesse Jones Library space, the Resource Management group worked assiduously to move more than 117,670 volumes to the Joint Library Facility in Bryan, Texas and sent additional books to Better World Books. The Library will continue to house a small collection of working titles, but most of the space in the Library will be study and collaboration areas for students and faculty. Planning is ongoing for the Library's repurposing and renovation.

There was significant discussion about the Historical Research Center (now, the McGovern Research Center) on El Rio Street. This collection, valued at more than four million dollars, has been a focus for discussion at the TMC Library Board level. Important historical materials are held in this offsite collection. The Board has commissioned a Committee to discuss the future functions of the Archives and the McGovern Research Center.

This first year in the position of Executive Director of the TMC Library has given me wonderful opportunities to get to know the fantastic staff in the Library as well as our dedicated TMC Library Board and committee members. The Library facility has undergone many changes in the past twelve months; many more will occur during the next twelve months. We appreciate you, our members and patrons, for your support and for the opportunities we've had to be involved in the TMC community.

Debbie H. L. Sibley, MLS, MEd  
Executive Director  
The TMC Library

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### *The TMC Library, Your Library*

Serving the institutions of the largest medical center in the world is a huge charge and an honor. The Library's services, including interlibrary loan, systematic reviews, office hours at various schools, consultations, literature searches, and classes, support the students, researchers, scientists, and medical professionals in our community. Our librarians are second to none, well educated, well trained, and focused on providing the finest service to you, our patrons.

The McGovern Historical Collection and Research Center holds an impressive collection of historically significant artifacts, the papers of many prominent physicians, including Dr. Denton A. Cooley and Dr. Herbert L. Fred, and other valuable collections. In addition, the McGovern Rare Book Room holds the rare book collection from Dr. John P. McGovern in addition to other fine medical literature.

We would like to thank our donors for their support this year:

Houston Academy of Medicine	Millar Instruments, Inc.	Radiation Effects Research Foundation
The Elkins Foundation	Delbert Myers	Joy Lee
Dr. and Mrs. Michael Speer	Texas Medical Center	Margaret B. Taylor
Rosemary A. Jablonowski	The Estate of Dr. William J. Schull	Marilyn Graves Lummis
Todd J. Swick, MD, PA	Shirley M. Morrison, PhD	Friends of the TMC Library

Welcome to the FY2018 TMC Library Annual Report and thank you for your interest. FY2018 was more than challenging, abysmal almost, yet it inspired teamwork, creativity, and pure gumption within the staff and the Board. The TMC Library thrived during this exciting (read: difficult) year. Beginning with recovery from the flooding brought on by Hurricane Harvey, Library administration worked with UTHealth, the building owner, to recover space on the Street Level and mend damages on the first floor. The Street Level space reopened in early January 2018. Claims with the Library's insurance agency resulted in a small settlement for damage on the first floor; no claims were honored for damage on the Street Level. A significant amount of time was invested in a FEMA claim; the net result of that claim was very little. The Library lost so much in furniture and supplies. Still, 30 new chairs for the Library were purchased with the insurance settlement money. And some of the furniture lost was very old anyway. Lemonade? You bet! And through it all, you, our patrons, never stopped coming to the Library. You provided that all important light at the end of the tunnel and the impetus to keep us charging ahead; thank you. #MovingForwardNoMatterWhat!

The Library began the year with a somber budget deficit due to three unexpected membership cancellations. To alleviate the shortfall, Library management identified and incorporated substantial expense reductions. The electronic collection was preserved, and the staffing level remained intact. The FY2019 assessment revenue budget is flat, so none of the member institutions will experience an increase in assessments. We continue to exercise prudent measures to ensure the Library continues its upward movement to financial strength. #StayingAlive!

Library renovation planning continued. Previous renovation plans were scrapped due to the purchase of the Jesse Jones Library (JL) Building by UTHealth. Library administration worked with the Board of Directors, UTHealth, and HDR, a local architectural and engineering firm, to create a stunning redesign plan for the Library's first floor and a portion of the Street Level, which will result in well-appointed study rooms, an enlarged Dr. Herb Fred Study Hall, an improved Study Hub, a larger classroom, and improved offices for the staff. Artists' renderings can be seen on the monitor near the Circulation Desk. Construction is expected to begin in the first quarter of 2019 and we are excited! New lighting, new floors, new furniture, bigger, better...all for you, our friends and allies. #NewTMCLibraryWillBeAwesome!

Post Harvey, the plan to move the Library's valuable McGovern Historical Collection, the archives, into the JL Building was eliminated and plans to move the archives to a new, smaller space were investigated. After viewing several properties, it was agreed that it is, in the long term, more cost effective to keep the archives at the current location at 8272 El Rio Street. An 8-year lease was negotiated, and this lease will expire in the same timeframe as the lease for the Library. Additionally, UTHealth agreed to allow a further reduction of the footprint of the Library and an amended lease was implemented in August 2018, thus reducing rent and utility expenses for the Library. #SavingMoneyIsAlwaysGood!

Besides all that, we have been busy! Please read about the staff members' accomplishments including the facts and figures on the services provided on pages 4 through 8. Our librarians are second to none and the plethora of services and activities they deliver is mighty impressive. #WhenTheGoingGetsToughTheToughAskALibrarian!

We are very proud of our successes during a tough year. The Library didn't cower to flooding or economic difficulties. In FY2019, the Library's transformation will emerge, and a state-of-the-art Library will appear, regardless of obstacles. Watch for the redesign project to unfold soon. You're going to love it! #TheTMCLibraryatYourService,HoustonStrong!

*"Science knows no country, because knowledge belongs to humanity, and is the torch which illuminates the world." -Louis Pasteur*

## Revenues and Expenses

### Fiscal Year Ended August 31, 2018

#### Operating Revenues:

Institutional Assessments	\$	7,246,611
Service Fees		179,232
Contribution		405,843
Investment Income		404,917
Loss on disposal of assets		( 44,705 )
<b>Total Operating Revenues</b>		<b>8,191,898</b>

#### Operating Expenses:

Salaries & benefits	2,862,063
Building related costs	281,200
Collections	3,339,415
Depreciation and amortization	197,028
Rent & leases	728,406
Others	530,568
<b>Total Operating Expenses</b>	<b>7,938,680</b>

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#### Professional Activities

##### Posters, Presentations and Conferences

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##### *Resource Management Department*

Joanne Romano, MLS, Head of Resource Management, presented a poster on October 17<sup>th</sup>, at the 2017 South Central Chapter of the Medical Library Association (SCC/MLA) conference, at Hotel Albuquerque, in Albuquerque, New Mexico: ***Demonstrating the Value of the Collection***. This poster illustrated how the library's collection supports research, teaching, education, assessment, faculty retention, clinical care and budget needs, thereby meeting shared goals between library and institutional administrators. This poster was first presented at the 2016 Charleston Conference, and then won the ***People's Choice Award*** at the 2017 SCC/MLA conference.

Joanne Romano and Terrie Smalls-Hall, Resource Management Associate, attended the 2018 Electronic Libraries & Resources (ER&L) conference at the AT&T Conference center in Austin, TX, March 4 – 7<sup>th</sup>, 2018.

Richard Guinn, Metadata and Cataloging Librarian, traveled to the 2018 American Library Association Midwinter conference in Denver, February 9 – 12, 2018, attending cataloging sessions and representing the TMC Library on the Authority Control Interest Group as a Board Member. He also traveled to the American Library Association Annual Conference in New Orleans on June 22 – 25, 2018, attending cataloging sessions and again representing the TMC Library on the Authority Control Interest Group as a Board Member.





The TMC Library Staff

### ***Research and Instruction Department***

Lara Ouellette, MLS, received a 2018 National Network of Libraries of Medicine, South Central Region Professional Development Award and attended the Systematic Review Workshop at the University of Pittsburgh. She is a new member of the South Central Chapter of the Medical Library Association and serves on its Fundraising Committee.

Nha Huynh, MLIS, applied for and was accepted to the Biomedical and Health Research Data Management Training for Librarians. This course is offered by the National Network of Libraries of Medicine Training Office.

### ***McGovern Historical Collection and Research Center***

Philip Montgomery, MLIS, Head of the McGovern Historical Center was an invited speaker at Nagasaki Medical School last July where he lectured on the history of the Atomic Bomb Casualty Commission. He spoke before faculty and students at the Atomic Bomb Disease Institute, which is part of the Nagasaki University medical school. He also spoke in Hiroshima at the Radiation Effects Research Foundation about the early history of the ABCC. As part of a University of Texas School of Public Health class he lectured about quack medicine at the Houston Health Museum.

Sandra Yates, MSIS, CA, DAS Archivist and Special Collections Librarian attended:

- ✚ Best Fest: Archives Outreach Events Skillshare Panel, San Antonio, Texas, May 25, 2018. Curator – Association of Moving Image Archivists Annual Conference.
- ✚ It Takes a Village: Preserving Audiovisual Materials in the Mid-Atlantic, Hershey, Pennsylvania, April 13, 2018. Panel – Society of Southwest Archivists Annual Meeting.

- ✚ Community Archiving Workshop (CAW) – A Regional Training of Trainers. Institute of Museum and Library Services, Laura Bush 21<sup>st</sup> Century Librarians Program. Sandra's role was CAW Consultant for leads development of online curricular materials and toolkit.
- ✚ Texas Archival Resources Online (TARO) New Membership Initiative. Summerlee Foundation, Texas History Program. Sandra's role was Project Archivist Supervisor.

## Publications

### *Research and Instruction Department*

Through collaboration with faculty and researchers from Baylor College of Medicine and Texas Children's Hospital, Amy Sisson, Baylor College of Medicine Liaison Librarian, co-authored the article "Meta-analysis of the incidence and patterns of second neoplasms after photon craniospinal irradiation in children with medulloblastoma", published in *Pediatric Blood & Cancer*, April 2018. PMID: 29693784.

Amy Taylor, UTHealth McGovern Medical School Liaison Librarian collaborated with faculty and researchers and co-authored two articles: "Clinical Application of Genome and Exome Sequencing as a Diagnostic Tool for Pediatric Patients: a Scoping Review of the Literature", published in *Genetics in Medicine*, May 2018. PMID: 29760485 and "Randomized Controlled Trials Evaluating Patient-Reported Outcomes after Cholecystectomy: A Systematic Review", *Journal of the American College of Surgeons*, Volume 226, Issue 2, February 2018, Pages 183-193.e5. PMID: 2915492.

Recent retiree, Marianne Galati co-authored an article entitled *Handoffs from the Operating Room to the Intensive Care Unit after Cardiothoracic Surgery: Expert Consensus Report from the Society of Thoracic Surgeons Workforce on Critical Care*. In Press ANNALS of THORACIC SURGERY. S. Chatterjee, JG Shake, RC Arora, DT Engelman, MS Firstenberg, CM Geller, H Hirose, VA Lonchyna, FT Lytle, RKC Milewski, J Rabin, R Sanjanwala, M Galati, GJ Whitman.

Nha Huynh, Education Librarian, created four You Tube video tutorials on basic, intermediate and advanced PubMed searching at the request of Baylor College of Medicine School of Health Professions.

Travis Holder, Liaison Librarian, created Library Research Guides on Emergency Medicine and Surgery Resources after the library cancelled Access Emergency Medicine and Access Surgery databases; the guides provide additional surgery resources available at the library. He also created an additional Research Guide on Open Athens to help library users navigate new access to the library's electronic resources. This guide has been extremely helpful to users and librarians in navigating the new access software. The Open Athens Research Guide has been accessed over 22,000 times from April 2018 to August 31, 2018.

The Research and Instruction Department continues to support the research needs of the library's affiliated institutions through the systematic reviews service. The department received 23 requests from September 2017 – August 2018; three systematic reviews were published with librarians being co-authors, and six systematic reviews were completed. Each systematic review requires an average of 25 hours to complete.

### *Librarian Services*

**Consultations.** The Research and Instruction Department supports the needs of patrons by providing consultations one-on-one or for a group, either at the Library or off-site at the patrons' institutions." Consultations are also provided via Skype or WebEx. In FY2018, the department received 461 consultation requests.

**Literature Searches.** The librarians performed 172 literature searches.



***Curriculum Committee Meetings.*** Liaison Librarians attend Curriculum Committee meetings at UTHealth McGovern Medical School and Baylor College of Medicine Medical School. Additionally, Baylor Liaison Librarians attend the Distance Education Working Group Meeting.

***Office Hours at Schools.*** Liaison Librarians provide weekly office hours at Baylor College of Medicine, UTHealth Cizik School of Nursing and UTHealth School of Biomedical Informatics for a total of 48 hours a month. Marianne Galati, Liaison Librarian for Baylor College of Medicine, retired in April 2018. In May, the Research and Instruction Department hired Lara Ouellette as the new Baylor College of Medicine Liaison Librarian.

Marcus Spann, Liaison Librarian for the Cizik UTHealth School of Nursing, is the project librarian for two Baylor College of Medicine NIH grants: Dr. Spooner's "Reducing Health Disparities in Primary Care Through a Family Medicine Library Alliance" and Dr. Nosek's "Partnering with Women with Disabilities to Develop a Health Information Website". Marcus will be working on these projects over the next three years.

***Ask a Librarian.*** Librarians answered 4,010 questions via chat, email, phone, social media, and in person.

***Classes.*** The librarians taught 84 classes to 2,445 attendees. Classes are available to all TMC and non-TMC institutions.

### ***Resource Management Department***

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Resource Management (RM) officially completed the Library's print relocation/space repurposing project in FY2018. On May 5, 2018, RM staff sent the Library's last shipment of print books to the Joint Library Facility (JLF) at Texas A&M University in Bryan, Texas. A total of 117,670 print books and journals were shipped to the JLF, and a total of 128,174 were claimed as a Resource in Common. Print books not needed at the JLF were shipped to Better World Books, others were offered to patrons, and print journals were recycled. Completion of this project was crucial in preparing the library's space for the future renovation plans on the first floor.

Joanne Romano worked with the Library's IT Department and various publishers to implement the Library's launch of Open Athens, our new authentication system. Joanne continues to work with IT staff to ensure continued access to resources using this new system.

In February 2018, the Resource Management staff began intensive training for the Library's migration to a new content management/discovery system, called ALMA/PRIMO, and continued this training throughout the entire fiscal year, in preparation for the "go live" migration that will occur in December.

### ***Circulation Services***

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***Interlibrary Loan.*** Interlibrary Loan is an important service because it provides access to resources that are not owned by the TMC Library. Materials are available within 24 hours of the request. In FY2018, there were 25,339 total transactions, including 10,454 documents borrowed, 7,291 documents delivered, and 7,594 documents lent

***Library Visitors.*** In FY2018, 90,171 visitors came to the TMC Library. There were more than 150,000 website visitors.

### ***The John P. McGovern Historical Collections and Research Center***

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The past fiscal year has been an exciting time for the McGovern Historical Center. The staff has made available significant collections, pursued new opportunities for professional development and reached out to the community through classes and lectures, all of which helped to promote the resources in the archives and special collections of rare books. The McGovern Historical Center is dedicated to the preservation and

accessibility of significant historical books and documents representing the work of individuals and institutions in Houston's Texas Medical Center. These archives preserve at-risk materials assuring their availability for scholarly use for generations to come.

### New Lease for the Archive

The biggest news is that in 2018, the TMC Library along with the Houston Academy of Medicine signed an eight-year lease with Liberty Property Management to stay at 8272 El Rio, Suite 190. The archive has been located at the El Rio facility, also known as the Historical Research Center, since 2002 when the collections were moved following the devastating flooding of Allison.

### William J. Schull, PhD, gift

Dr. William "Jack" Schull (March 17, 1922 - June 20, 2017) bequeathed a generous gift to the McGovern Historical Center through his estate. At the time of his death, Dr. Schull was professor emeritus of the UT Health Science Center's Human Genetics Center, School of Public Health.

### Processing Accomplishments

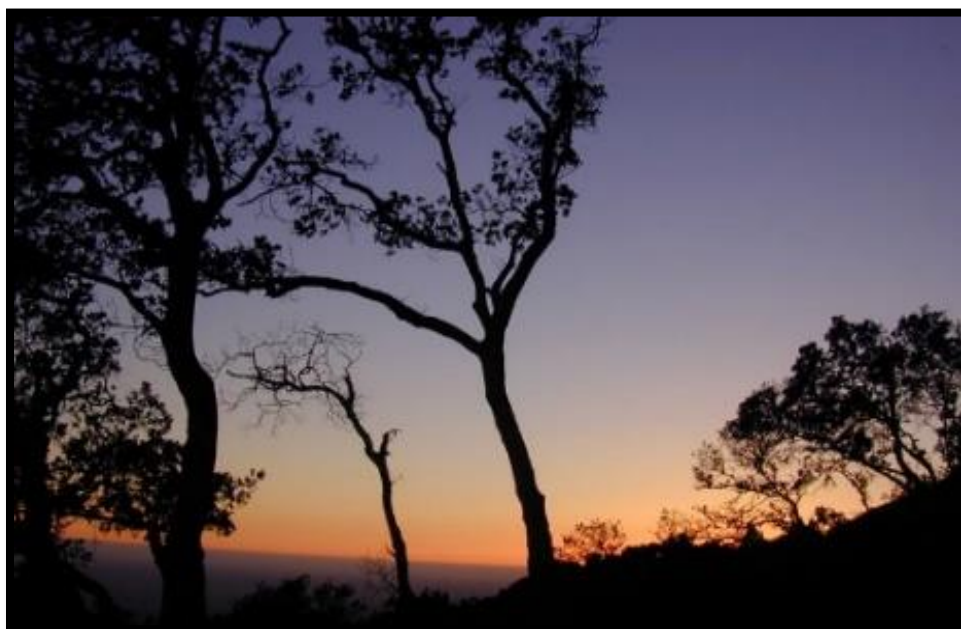
Sandra Yates, the archivist and special collections librarian, and Gagina Leonard, an archive assistant, completed processing the Medical World News Photograph Collection. This was a five-year project. The collection consists of 432 boxes of medical images most of which were taken between 1960 and 1988. Alethea Drexler, our lead archive assistant, finished processing the papers of Dr. Herbert L. Fred, one of our largest collections.



### Student Appreciation Day

The TMC Library hosts the Student Appreciation Day in April. Snacks, music, drawings for gift cards, and a visit from Faithful Paws draw in students from all the schools in the Texas Medical Center. This celebration provides a time away from the demands of studying for mid-term exams to have camaraderie and enjoyment amongst peers...and animals! Our librarians share information about library resources with the students and give away marketing goodies from vendors and publishers. The students enjoyed interacting with the animals, and, from the looks of these photos, the dogs enjoyed the students! Thanks to the generous support of the Friends of the Texas Medical Center Library, refreshments and Starbucks gift cards were provided to students who registered to receive the library's electronic newsletter.





### In Memory

Robert Tatom, IT Specialist, passed away unexpectedly on March 13, 2018. Robert was on the staff of the TMC Library for 13 years and was an important member of the team. He literally weathered the storm during the flooding of Hurricane Harvey to ensure the Library's electronic resources were accessible. He was an avid volunteer and loved cycling. His life is memorialized at Burke-Crenshaw Park in Pasadena, with an inscribed bench and bike rack. Robert is remembered fondly and missed very much.

*"My two favorite things in life are libraries and bicycles. They both move people forward without wasting anything." -Peter Golkin*

## Friends of the Texas Medical Center Library

The mission of the Friends of the Texas Medical Center Library (Friends) is to support and promote the Library. The Friends Board is composed of medical professionals and community volunteers and meets bimonthly. In FY2018, the Friends contributed more than \$20,440 to Library staff members via the Friends Fund for Staff Development. Given the fact that the Library had to cut its travel line item in both the FY2018 and FY2019 budgets, this funding is very important to the staff and is used for continuing education and conference attendance. The Friends raise money for this purpose through annual fundraisers. The event planned for September 2017 was cancelled because of the damages to the Library as a result of the flooding of Hurricane Harvey. That event was rescheduled for February 15, 2018. Dr. Nancy Beck Young, author of *Texas, Her Texas: The Life and Times of Frances Goff*, entertained the crowd with her stories of Frances Goff, who was very influential in the establishment of the Texas Medical Center in the city of Houston. The event was held at the TMC Library. On September 7, 2018, the Friends hosted a second fundraising event featuring Dr. Kenneth Mattox, the editor of *The History of Surgery in Houston*. Dr. Mattox is an outstanding speaker and shared his personal knowledge of many of the surgeons who contributed information for the book. This event was held at the Cooley Center. Since 2006, the Friends have contributed \$268,737 to the Library. The TMC Library is very grateful to the Friends for their dedication and ongoing support.



### Friends of the TMC Library Board of Directors FY2018

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Debbie Sibley, MLS, MEd  
Executive Director, TMC Library

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#### Governing Institutions FY2018

Baylor College of Medicine • Houston Academy of Medicine • Texas Medical Center • Texas Southern University College of Pharmacy and Health Professions • University of Houston Colleges of Pharmacy and Optometry • UTHealth  
UT MD Anderson Cancer Center

#### Supporting Institutions FY2018

CHI St. Luke's Health • Harris Health System • Harris County Institute of Forensic Sciences  
Houston Community College, Coleman Campus • LifeGift • Memorial Hermann Hospital System  
Prairie View A&M University College of Nursing • Shriners Hospitals for Children • Texas Children's Hospital