

4-18-2022

## Annual Report 2020 - 2021

Houston Academy of Medicine - Texas Medical Center Library

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# **Houston Academy of Medicine – Texas Medical Center Library**

## **FY 2021 Annual Report**



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## Message from the Chair of the Board of Directors



For the Houston Academy of Medicine - Texas Medical Center Library, fiscal year 2021 was a year of renewal and celebration!

It was a privilege to serve as the Chairman of the Board of Directors, while serving as a representative of The University of Texas Health Science Center at Houston (UTHealth)! Having spent 31 years in the Texas Medical Center (serving three different member institutions of the TMC Library), I have witnessed and experienced the growth of the TMC Library over many years, from several perspectives – its collections, services, and dedication to those who are served.

The students, clinical and research faculty, and staff at each member institution of the TMC Library have experienced and seen the commitment to continuous improvement, especially during these recent times. This past year included many changes and improvements including the completion of the facility renovations and build-out that includes new study spaces, classrooms, furniture, technology, and state-of-the-art group meeting rooms.

All of this change required leadership! During the past year, we celebrated the leadership provided by Ms. Debbie Sibley, MLS, MEd who retired as the TMC Library Executive Director in December 2020. We celebrated the incredible service of Ms. Sibley and all of her efforts, including her oversight of the renovations to the library's physical facilities, reorganization of the libraries' archival collections, and efforts to address physical and electronic collections. Upon her retirement, we celebrated all that she did for all of us – from handling the devastation incurred by Hurricane Harvey, to the rebuilding and new building thereafter!

In addition, we welcomed the leadership of Ms. Katie Prentice, MSIS, AHIP, who came on board as the new Executive Director for the TMC Library. Having served as the Chair of the Search Committee, I can say that the decision of the search committee and the TMC Library Board of Directors has been realized in so many positive ways.

Ms. Prentice arrived at the peak of the coronavirus pandemic, and yet never wavered in working with the Board of Directors and each member institution to develop and implement plans to serve the entire TMC Library community with a focus on quality improvement. In addition, her leadership efforts were critical to the ongoing accreditation efforts of several member institutions during the past year, and so important in these challenging times. Under Ms. Prentice's leadership, the library was able to return to the "new normal" of operations with a return to full hours and services in a safe environment.

This last year, we also celebrated the retirement of Mr. Philip L. Montgomery, MLIS, CA as the Director of the McGovern Historical Center. Under his direction, the Archives Committee developed a strategic plan for the archives, which was presented to and approved by the TMC Library Board of Directors. We all send a heart-felt thanks to Mr. Montgomery for his efforts over nearly seven years leading the McGovern Historical Center and helping to create a future that promotes these important collections in the largest medical center in the world.

In another renewal and celebration, Mr. Montgomery was replaced by Ms. Sandra Yates, MSIS, CA, DAS who has initiated her own leadership through continued strategic planning retreats in efforts to enhance and promote the incredible collections of the McGovern Historical Center. Under Ms. Yates' leadership, the Archives Committee has further developed efforts in strategic development, organization, archive technology and partnerships in Houston, Texas, the United States, and abroad.



Finally, on behalf of the TMC Library Board of Directors, I want to emphasize the incredible staff of the TMC Library and the McGovern Historical Center. These individuals provide us all with the services that we need. They keep us informed with what we need to do what we do – students, faculty, and staff of each TMC Library member institution.

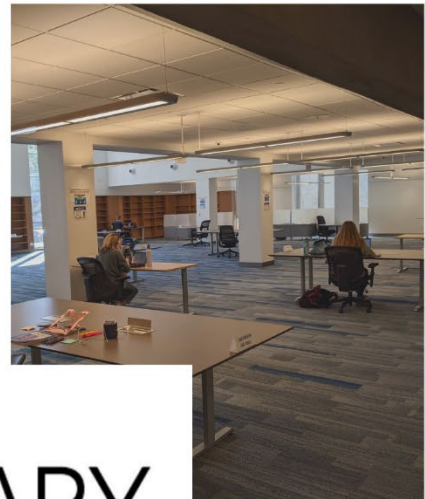
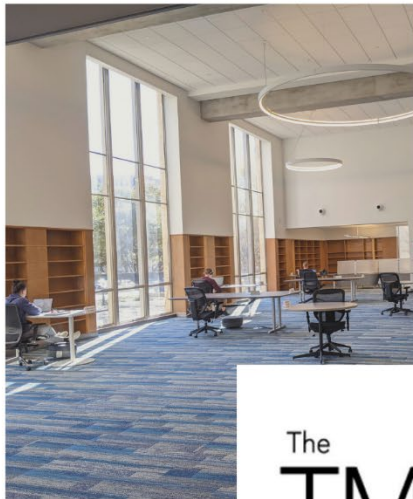
The TMC Library has been a very special place and resource to me for more than three decades. I have relied on their resources, but I have also contributed to its efforts, both financially and professionally. I hope that all who read and appreciate this report will look to find ways to do the same.

Eric Solberg, MS, Chair

2020-2021 TMC Library Board of Directors

Senior Vice President, Academic and Research Affairs

The University of Texas Health Science Center at Houston (UTHealth)



## Message from the Executive Director



The past fiscal year came after a year of so many firsts and constant change. The final day of the FY21 year was 531 days after the World Health Organization declared a global pandemic. Throughout those days, and the days since, the TMC Library kept moving forward.

The first major change of the year was the retirement of former Executive Director Debbie Sibley. The TMC Library staff bade her farewell at the end of December 2020. As this was a planned retirement, I had the privilege of working with Debbie through December to ensure a smooth transition.

Due to local COVID-19 infection rates and in an abundance of caution, the TMC Library started the year operating with limited hours and on-site staffing to keep both staff and visitors safe. In the fall of 2020 and spring of 2021, Library hours were Monday-Friday, 8am-5pm. Starting July 6, 2021, we shifted back to our standard schedule, including weekends, Monday-Thursday: 7am-10:00pm, Friday: 7:00am-9:00pm, Saturday: 9:00am-5:00pm, and Sunday: 1:00pm-8:00pm.

In TMC Library spaces, we continued additional cleaning, added sanitation supply stations for visitors, and continued to use physical barriers at our Circulation Desk.

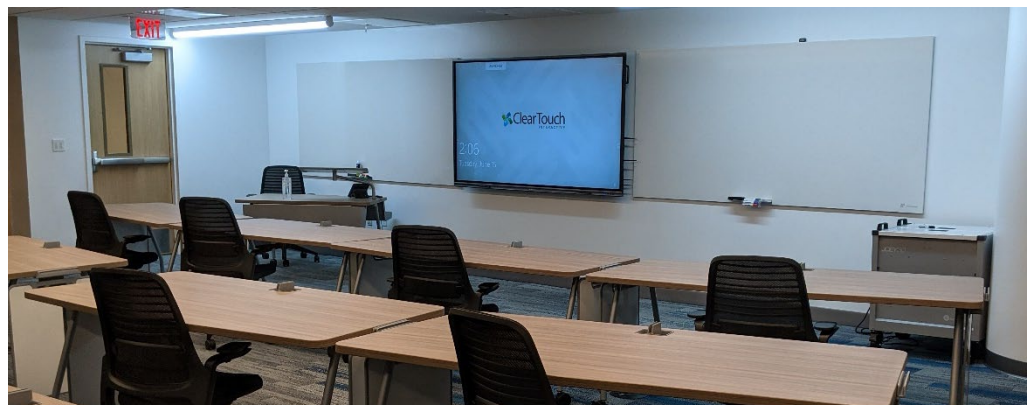
During this year, operating with hybrid staffing, TMC Library services from our liaison librarians saw substantial increase in utilization. Reference questions, asked through chat, email, and phone, as well as requests made to the systematic review search service, saw increased use this year. Our ability to provide consultations, classes, assistance, and research support was not impacted by COVID-19 due to IT preparations and systems in place before the beginning of the pandemic.

The other major impact to the TMC Library was the conclusion of the renovation project in December 2020. With the street level classrooms and conference room again available for reservation, we were able to offer facilities to Library member groups who needed space for distancing or training facilities.

As the final touches to the renovation, we added rolling markerboards for students, several sit-stand desks and laptop stands as ergonomic options, and even added a door to a room to create a fifth reservable study room for students.

As I reflect on the past year, I am grateful to the TMC Library Board of Directors and to Debbie Sibley for the opportunity to onboard with her expertise. I am also grateful to the TMC Library staff for their warm welcome, patience with my questions, and willingness to explain the traditions of the TMC Library.

Katie Prentice, MSIS, AHIP  
Executive Director  
TMC Library





# Welcome to the TMC Library FY 2021

In 2018, this page reflected #Change and the changes haven't stopped. The renovation actively wrapped up in December 2020 and throughout Spring 2021, the TMC Library staff added finishing touches and final details.

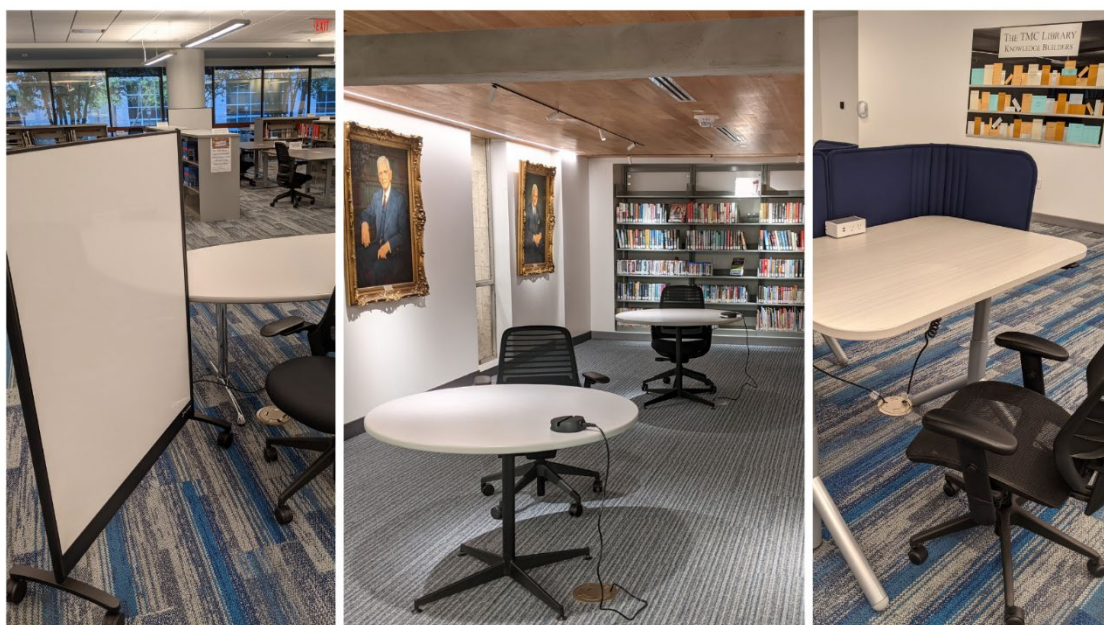
A fifth reservable group study room was created by adding a door to a small space that has been used for reshelving and copiers over the years. Four sit-stand desks were added to complement the existing height-adjustable desk. A fleet of rolling markerboards were added throughout study spaces, adding to the numerous wall-mounted markerboards already in place. To support ergonomic study and comfort, Circulation started to provide laptop stands for in-library use. We started with 5 laptop stands as an experiment and their popularity with students led to the purchase of 10 more. Most days, nearly all laptop stands are in use in the TMC Library.

With Harris County still experiencing major COVID-19 surges, social distancing and limited seating were left in place through July when Library hours returned to the pre-pandemic schedule with seven-day operations. Once the Library hours expanded, all seating options returned, and visitors could make their own choices for how and where to study. Throughout the year, the Library maintained sanitizing stations with surface cleaning wipes and hand sanitizer gel. In addition, extra cleaning of surfaces and high touch areas continued.

Library services continued to operate in hybrid fashion. Most classes, consultations, and reference questions were conducted through online channels. The Research & Instruction team completed a record number of consultation meetings with students, faculty, and researchers in addition to working on a record number of systematic review search projects.

The significant winter weather event of FY2021, while major in the community, thankfully did not impact the TMC Library building or McGovern Historical Collections and Research Center. The February 2021 Winter Storm Uri led to the closure of Library spaces for a week while Library staff and the entire Houston area restored water and power.

By the end of summer and closure of the fiscal year, the TMC Library spaces saw 150-200 visitors per day, approaching pre-renovation and pre-pandemic visitor counts. Although the pandemic was still ongoing, the renovation was complete and Library staff welcomed the return of regular student users and visitors.





## Revenue and Expenses

Fiscal Year Ended August 31, 2021

### Operating Revenues:

Institutional Assessments	\$7,476,465
Service Fees	31,574
Contributions	451,350
Investment Income	1,025,529
Total Operating Revenues	8,884,918

### Operating Expenses:

Salaries & benefits	2,910,338
Building related costs	234,383
Collections	3,763,191
Depreciation and amortization	221,013
Rent & leases	423,117
Other	437,568
Total Operating Expenses	7,989,610

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### *Donors*

The foresight and generosity of those who contributed to the TMC Library is very important and greatly appreciated. The donors for fiscal year 2021 are as follows:

Earl Brewer, MD  
Texas Medical Center  
Houston Academy of Medicine  
Frieden Family Charity Fund

# TMC Library Staff Accomplishments

## Publications

Wetherill, M., Duncan, A., Bowman, H., Collins, R., Santa-Pinter, N., Jackson, M., Lynn, C. M., **Prentice, K.**, & Isaacson, M. (2021, July 11). Promoting nutrition equity for individuals with physical challenges: A systematic review of barriers and facilitators to healthy eating. *Preventive Medicine*. doi:[10.1016/j.ypmed.2021.106723](https://doi.org/10.1016/j.ypmed.2021.106723)

Vonasek, B., Ness, T., Takwoingi, Y., Kay, A. W., van Wyk, S. S., **Ouellette, L.**, Marais, B. J., Steingart, K. R., & Mandalakas, A. M. (2021). Screening tests for active pulmonary tuberculosis in children. *The Cochrane Database of Systematic Reviews*, 6(6), CD013693. <https://doi.org/10.1002/14651858.CD013693.pub2>

Wagner, S. M., Bell, C. S., Gupta, M., Mendez-Figueroa, H., **Ouellette, L.**, Blackwell, S. C., & Chauhan, S. P. (2021). Interventions to Decrease Complications After Shoulder Dystocia: A Systematic Review and Bayesian Meta-Analysis. *American Journal of Obstetrics and Gynecology*, S0002-9378(21)00555-X. Advance online publication. <https://doi.org/10.1016/j.ajog.2021.05.008>

Nguyen, H. N., Kulkarni, M., Jose, J., **Sisson, A.**, Brandt, M. L., Sammer, M., & Pammi, M. (2021). Ultrasound for the diagnosis of malrotation and volvulus in children and adolescents: a systematic review and meta-analysis. *Archives of Disease in Childhood*, archdischild-2020-321082. Advance online publication. <https://doi.org/10.1136/archdischild-2020-321082>

Balakrishnan, M., Patel, P., Dunn-Valadez, S., Dao, C., Khan, V., Ali, H., El-Serag, L., Hernaez, R., **Sisson, A.**, Thrift, A. P., Liu, Y., El-Serag, H. B., & Kanwal, F. (2021). Women Have a Lower Risk of Nonalcoholic Fatty Liver Disease but a Higher Risk of Progression vs Men: A Systematic Review and Meta-analysis. *Clinical Gastroenterology and Hepatology: The Official Clinical Practice Journal of the American Gastroenterological Association*, 19(1), 61–71.e15. <https://doi.org/10.1016/j.cgh.2020.04.067>

Cerqueira, O., Gill, M., Swar, B., Gill, M., Swar, B., **Prentice, K. A.**, Gwin, S., & Beasley, B. W. (2021). The effectiveness of interruptive prescribing alerts in ambulatory CPOE to change prescriber behaviour & improve safety. *BMJ Quality & Safety*. <https://doi.org/10.1136/bmjqs-2020-012283>

Puzio, T. J., Murphy, P. B., Kregel, H. R., Ellis, R. C., **Holder, T.**, Wandling, M. W., Wade, C. E., Kao, L. S., McNutt, M. K., & Harvin, J. A. (2021). Delayed Intracranial Hemorrhage after Blunt Head Trauma while on Direct Oral Anticoagulant: Systematic Review and Meta-Analysis. *Journal of the American College of Surgeons*, S1072-7515(21)00167-8. <https://doi.org/10.1016/j.jamcollsurg.2021.02.016>

Huntley, B., Mulder, I. A., Di Mascio, D., Vintzileos, W. S., Vintzileos, A. M., Berghella, V., & Chauhan, S. P. (2021). Adverse Pregnancy Outcomes Among Individuals With and Without Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2): A Systematic Review and Meta-Analysis. *Obstetrics and Gynecology*, 137(4), 585–596. <https://doi.org/10.1097/AOG.0000000000004320>

\*Acknowledgement to **Emma Silva**

Reddy, S. T., Satani, N., Beauchamp, J., Selvaraj, S., Rajan, S. S., Rahbar, M. H., Tahanan, A., Kim, S., **Holder, T.**, Jiang, X., Chen, L., Kamal, H., Indupuru, H., Wu, T. C., & Savitz, S. I. (2021). A Meta-Analysis of the Global Impact of the COVID-19 Pandemic on Stroke Care & the Houston Experience. *Annals of Clinical and Translational Neurology*, 10.1002/acn3.51322. <https://doi.org/10.1002/acn3.51322>

Desai, A., Gupta, R., Advani, S., **Ouellette, L.**, Kuderer, N. M., Lyman, G. H., & Li, A. (2020). Mortality in Hospitalized Patients with Cancer and Coronavirus Disease 2019: A Systematic Review and Meta-Analysis of Cohort Studies. *Cancer*, 10.1002/cncr.33386. <https://doi.org/10.1002/cncr.33386>

Ness, T. E., Agrawal, V., Bedard, K., **Ouellette, L.**, Erickson, T. A., Hotez, P., & Weatherhead, J. E. (2020). Maternal Hookworm Infection and Its Effects on Maternal Health: A Systematic Review and Meta-Analysis. *The American Journal of Tropical Medicine and Hygiene*, 103(5), 1958-1968. <https://doi.org/10.4269/ajtmh.20-0503>

Yatsco, A. J., Champagne-Langabeer, **T., Holder**, T. F., Stotts, A. L., & Langabeer, J. R. (2020). Developing Interagency Collaboration to Address the Opioid Epidemic: A Scoping Review of Joint Criminal Justice and Healthcare Initiatives. *The International Journal on Drug Policy*, 83, 1028492. <https://doi.org/10.1016/j.drugpo.2020.102849>

Cummings, E. L., Fassas, S. N., Sykes, K. J., **Sisson, A.**, Chiu, A. G., & Fox, M. G. (2020). Positional Installation of Intranasal Corticosteroids in the Treatment of Chronic Rhinosinusitis: A Systematic Review of the Literature. *Ear, Nose, & Throat Journal*. <https://doi.org/10.1177/0145561320961004>

Gandy, K. C., Castillo, H. A., **Ouellette, L.**, Castillo, J., Lupo, P. J., Jacola, L. M., Rabin, K. R., Raghubar, K. P., & Gramatges, M. M. (2020). The Relationship Between Chronic Health Conditions and Cognitive Deficits in Children, Adolescents, and Young Adults with Down Syndrome: A Systematic Review. *PloS One*, 15(9), e0239040. <https://doi.org/10.1371/journal.pone.0239040>

### *Presentations*

**Prentice, K.** (2021, June 17). *Leveraging Data and Statistics During Transitional Times*. Invited Speaker. Resilience: Returning after the Pandemic. Council of Research and Academic Libraries (CORAL) Spring Meeting.

**Prentice, K.** (2021, May 20). *The Role of the Library in the Age of Online Education* [Panel Presenter]. Henry Stewart Events, OnlineEd 2021: The Global Event for Online Learning and Teaching in Higher Education.

**Richardson, M.** (2021 April). *Designing Your “Memory Lab”: Lessons from DIY Personal Archive Digitization Labs*. Texas Library Association 2021 Virtual Annual Conference.

**Richardson, M.** (2021 April). *The Power to Empower: Sharing the Library Vision with Support Staff* [panel speaker]. Texas Library Association 2021 Virtual Annual Conference.

**Huynh, N.** (2021, April 23). *OpenAthens Implementation* [Panel Speaker]. Texas Library Association 2021.

**Romano, J. & Huynh, N.** (2021, March 10). *Resolving Access Issues in Real-time: Creating a Custom Ticket System in LibWizard* [short talk]. 2021 Electronic Resources & Libraries online conference.

**Prentice, K.** (2021, January 28). *Assessment Culture and the Launch of a Library Dashboard* [invited guest speaker]. Oklahoma Council of Academic Library Directors (OCALD) monthly meeting.

**Prentice, K. A.** (2020, October). *Launching a Library Assessment Dashboard*. South Central Chapter of the Medical Library Association Annual Virtual Meeting.

### *Courses*

- **Nha Huynh** completed Scrum Master training for IT project management, May 2021.
- **Charles Njilefack** completed Scrum Master training for IT project management, April 2021.
- **Emma Silva** completed the course “Bioinformatics and Biology Essentials for Librarians: Databases, Tools, and Clinical Applications” in December 2020. This is a 14-week self-paced course sponsored by the National Library of Medicine worth 30 hours of CE credit from the Medical Library Association.
- **Travis Holder** was accepted to the Texas Accelerated Library Leaders (TALL Texans) Development Institute. He graduated in December 2020.
- **Beatriz Varman** attended NNLM class “What’s in a Data Story? Understanding the Basics of Data Storytelling” webinar in October 2020.

### *Professional Service*

- **Emily Tuck** was accepted as an IRB member for TWU’s panel on human studies in diet and nutrition, July 2021.

- **Travis Holder** is serving on the Scholarship & Stipend Committee for the Texas Library Association's College & University Libraries Division.
- **Matt Richardson** is serving as Registration Chair and a member of the Local Arrangements Committee for the Society of Southwest Archivists 2022 Annual Meeting in Houston.
- **Travis Holder** featured by Texas Library Association online (2021, April 8). [Between the Lines: April Member Spotlight](#).
- **Joanne Romano** joined, by invitation, the Ovid Leaders Advisory Council, April 2021.
- **Travis Folder** served on the Programming Committee for the Texas Library Association (TLA) 2021 conference. Travis was also on the Programming Committee's Contributed Papers subcommittee and was the liaison to the Special Libraries Division.
- **Emma Silva** is a member of MLA New Member Caucus, SCC/MLA Early Career Librarian Working Group and MLA Virtual Career Connection committees.
- **Katie Prentice** is 2020-21 President of the South-Central Chapter of the Medical Library Association.

#### *Major Library Projects*

- **Terrie Smalls-Hall** and **Jasmin Legaspi** created and followed new procedures to catalog and prepare 12 board games and 100 books for the TMC Library humanities and health/wellness collection in the Dr. Fred Study Area, June-July 2021.
- **Terrie Smalls-Hall** and **Jasmin Legaspi** compiled updated cost per use reports including Top 10 Most Expensive Journals, Top 10 Least Expensive Journals, and Cost per Use per Journals Package, showcasing Library resource value, April 2021.
- **Emily Tuck** created Collection Highlights for the Library OneSearch discovery portal. She created cover images and links to resource silos of ebooks and ejournals for 50 medical disciplines, enabling Library users to easily browse for their specific fields of study within the TMC Library catalog, March 2021.
- **Emma Silva** and **Travis Holder** attended the UTHealth Salutation event. They created a video promoting Library services that was presented at the event, October 2020.
- **Emma Silva** and **Travis Holder** started a project to assign NLM's MeSH terms to the most popular biomedical informatics concepts for UTHealth School of Biomedical Informatics, February 2020.

#### *Grant-funded Projects*

- **Yates, Sandra**, Project Staff: Mentor, Web Resources Consultant; Audiovisual Care in Tribal Archives (2021-2021); National Endowment for the Humanities (NEH), Preservation Education and Training; Association of Moving Image Archivists (AMIA), Association of Tribal Archives, Libraries, and Museums (ATALM), Community Archiving Workshop (CAW).
- **Yates, Sandra**, Project Staff: Mentor; Web Resources Consultant; Community Archiving Workshop – A Regional Training of Trainers: Southwest (2021); Institute of Museum and Library Services (IMLS), Laura Bush 21st Century Librarians Program (Supplemental Funding); AMIA, CAW.
- **Yates, Sandra**, Project Staff: Web Resources Consultant; manages the web development for CAW Toolkit and CAW Handbook websites; Community Archiving Workshop – A Regional Training of Trainers (2018-2021); IMLS, Laura Bush 21st Century Librarians Program; AMIA, CAW.



## Resource Management & Discovery Services



*Resource Management & Discovery Services Team*

In FY2021, the Resource Management & Discovery Services department (RM) built a new collection for our Dr. Fred Student Study Hall. RM staff partnered with the Circulation Department to create and distribute an online survey that asked patrons what types of new materials they'd like to check out. To support the Houston community, we hired Brazos Bookstore as our supplier of new books.

Identified as the TMC Library's "Humanities Collection," these new materials cover various

topics such as scientific writing, meditation, hobbies, diversity, inclusion, wellness, nutrition, computer science, and other interests. We also purchased board games and puzzle books for check out or in-house use. RM staff implemented new cataloging workflows so that all these new materials are discoverable within our Library catalog. Our Humanities Collection to date totals 100+ new books and 15 board games.

In June 2021, the TMC Library and the Harris County Public Library (HCPL) renewed their partnership with a return of HCPL books and DVDs to the TMC Library's shelves. HCPL materials are available for easy browsing and check out, and the TMC Library continues to provide circulation service for all HCPL customers and serve as a pickup location for requested materials. Since June, the HCPL collection of adult, young adult, children's fiction, and non-fiction materials at the TMC Library has had 425 uses.

RM staff resolved 80 trouble tickets from patrons reporting resource access issues. We added a trouble ticket system to our Primo VE catalog interface so patrons can easily "Report A Problem" with resource access at the point of need. The Head of Resource Management partnered with our liaison librarians and database vendors to resolve critical database errors that were severely hindering the librarians' progress on systematic reviews work.

The Head of Resource Management negotiated lower prices for two critical Library databases: Visual DX, from a substantially increased quote down to \$43,000, and Psychiatry Online, from a proposed increase of nearly 50% to \$23,000. EMBASE renewal pricing was also negotiated from a 4% to 2% price increase.

RM staff implemented a new usage harvesting protocol called SUSHI (Standardized Usage Statistics Harvesting Initiative) to streamline the collection of resource usage data statistics for academic accreditation reports, such as the American Association of Health Science Libraries (AAHSL) and the Integrated Postsecondary Education Data System (IPEDS).

For FY2021, we added the following new content to the TMC Library collection:

- AMA Manual of Style Online, Oxford University Press
- The Chronicle of Higher Education, online journal database
- Cambridge University Press 403 titles, Read and Publish with reduced Article Processing Charges for open access
- Cabell's Predatory Journals and Health/Nursing collection
- Oxford Medicine Online Contemporary Neurology series, 22 eBook titles

# Information Technology



*Information Technology Team*

## *Classroom Setup*

The completed renovation of the new street level finalized Library Classrooms with 62 laptops (30 per classroom), effectively doubling our classroom capacity from prior to the renovation. In addition, two 86-inch interactive Clear Touch Panels were installed to aid in teaching and presentation. Cameras and wireless access point units were also installed to support security and Internet access. The four glass-wall study rooms were also set up with interactive Clear Touch panels for use by students. IT worked with

Circulation to create quick user information sheets to help students easily use the panels.

## *Server Room*

New file servers were deployed to replace older servers. This was done to improve systems availability while adding capacity for backup and redundancy. The public network servers (a total of 4) were also replaced with 2 new servers (domain controller and application server). This reduced our cost of ownership and support. Some utilities used on the public network spaced were transitioned to the cloud also reducing cost of ownership, support, and administration.

New network attached storage devices were also installed. This increased storage capacity, access speed, and support for the network.

Firewall monitoring service with Untangle was also implemented to mitigate cyber-attack attempts.

## *Backup and Recovery*

The Library signed a contract with WASABI for cloud and external backup, adding a layer of redundancy for our data and virtual servers. In addition, and to aid in the backup and recovery process, Veeam was added to the Library's technological space. This system allowed us to backup not only on-premises data but also all other cloud-based systems used by Library staff (Email, SharePoint, OneDrive, and Teams). In addition, Veeam will allow the TMC Library to quickly recover from any form of data corruption.

## *Website*

The website gets frequent updates to meet the needs and our patrons. To aid in this process, a team of Web admins was created to help provide support and maintenance of our website. In addition, a Website Steering Committee was commissioned to periodically review and approve any website changes deemed necessary and critical.

## *Printing/Copying*

The Library signed a new contract with Xerox Business Solutions to replace older copiers. This process reduced the number of printers without any loss of productivity. New systems have better functionality and flexibility. These systems were added at no additional cost to the Library.

## *Training*

A Pluralsight subscription was added as a training site to improve/enhance the skills of Library staff.

## *Miscellaneous*

A new people counting system was added to the entrance doors to calculate the number of people entering the Library daily. In addition, the wheelchair lift communication system was updated to facilitate communication between the lift-user and the Circulation Desk in the unlikely event of problems with the lift.

# Research & Instruction



*Research and Instruction Team*

Last fiscal year during the pandemic, when Library spaces were closed to users, the Research and Instruction department continued to provide uninterrupted services to students, faculty, researchers, and clinicians affiliated with the TMC Library.

In the last fiscal year, the department experienced an increased demand for student and faculty consultations (38% increase) and curriculum integrated instruction and Library orientations (29% increase). However, the biggest increase (108%) was for the number of systematic reviews requests. We were pleased to see that Library

services continued to be an important part of the research projects of the TMC community.

In February 2021, the department began offering 30-minute virtual webinars at lunch time. Topics included Systematic Review Services at the TMC Library, APA in 30 Minutes, Using EndNote, Making Your Conference Posters Pop, and instruction on how to search CINAHL and Embase databases. All webinars remain available in the Library's YouTube account.

Additionally, the Research and Instruction department began publication of a monthly Library newsletter in February 2021. The newsletter promotes the brown bag webinars, new TMC Library resources, news about building hours, and additional changes as we reopened to the students and then the public in the summer of 2021. Patrons and members of the public can sign up to receive the Library Newsletter online at <https://bit.ly/TMCLibNews>.

In September 2020, the department hired a full-time liaison librarian to support the needs of faculty and students at The TMC Library and UT School of Public Health.

Liaison librarians were busy providing training to our new librarian, updating LibGuides, attending curriculum committee meetings, participating in professional continuing education courses, volunteering in professional committees, and attending professional meetings.

<b>Library Service</b>	<b>FY20-21</b>	<b>FY19-20</b>	<b>% Change</b>
Classes	61	44	38.6
Consultations	686	531	29.2
Literature Searches	188	202	-6.9
Systematic Reviews	96	46	108.7
Reference Questions	859	1360	-36.8

# John P. McGovern Historical Collections and Research Center



McGovern Historical Center Team

The John P. McGovern Historical Collections and Research Center (MHC) continues to preserve and provide access to the historical collections of the Texas Medical Center. Reading Room operations resumed in June 2020 by appointment only and with capacity limits. MHC has provided services throughout the pandemic.

## *MHC Staff Changes and Constants*

Philip Montgomery retired as Head of the McGovern Historical Center at the end of December 2020. Sandra Yates officially took over as the new Head of the

McGovern Historical Center in March 2021. Matt Richardson was hired as the new Archivist and Special Collections Librarian in June 2021. Billy Laruda joined the staff, splitting his time with the Operations Department in January 2021. A big “thank you” to the ever-present and always helpful archives assistants, Alethea Drexler and Gina Leonard. Their constant hard work is how the MHC can offer the highest quality services for its users. In addition, interns logged 491 hours in the archive, contributing greatly to this year’s accomplishments.

## *Accomplishments and Projects*

With new leadership, the MHC set ambitious priorities for the year, focusing on collection control and digital collection development. The MHC:

- Completed the 2020 Book Stack Reorganization project for all bound items stored at the Research Center (El Rio) facility. Book shelving was reconfigured for more efficient storage. Bound collections were rearranged and shifted for better grouping and preservation needs.
- Conducted an analysis of Deeds of Gift for 345 collections, reviewing the administrative records for each collection. Results indicate that there are 98 signed deeds of gift granting transfer of materials to the archive, 246 collections have a signed gift or some information regarding the transfer of materials, and 93 collections have no information. This analysis will be used in the coming years to seek deeds of gifts from previous donors.
- Began inventorying and barcoding all boxes in the archives. This is projected to be completed next year, and there are plans to maintain the inventory with the Library’s catalog platform, Alma.
- Worked with the Information Technology Department to improve backup infrastructure and long-term storage service.
- Updated the Disaster Preparedness Plan for the Rare Book Room and Research Center (El Rio) locations.
- Processed all ten [Radiation Effects and Events collections](#) and searchable online. These are all the accessioned collections to date.

## *Collection Growth and Access*

- MHC staff processed 37 collections, increasing online access. Of the 348 accessioned archival collections, 64% of collections have either a preliminary inventory or a detailed folder-level inventory.
- Seventeen new collection descriptions were created and published online in the Archival Management System (AMS), <https://archives.library.tmc.edu/>.



- 331 out of 348 collections are listed on the finding aid aggregator, Texas Archival Resources Online (TARO). This is an increase of 269 finding aids from 2019, surpassing the May 2022 projected total by over 300% and a year early.
- The Department Head developed and shared XML processing tool, AtoM 2 TARO XSLT Conversion (atom2taro), which facilitates XML export from the Access to Memory (AtoM) Archival Management System to a compliant XML import into Texas Archival Resources Online (TARO) system.
- New acquisitions, accessions, and accruals:
  - MS 230 Stanley G. Schultz, MD papers
  - MS 232 Buddhist in Gold on Shoji Paper
  - MS 235 Louis Maximilian Buja papers
  - MS 236 Paul Lensky, MD Photograph Collection
  - MS 238 Films on Mental Health provided by Bill Schnapp
  - MS 239 Irina Volguina Floppy Disks
  - MS 233 Phillip Robinson papers
- More materials are available online as the digital collection grows. A total of 2,865 digital objects are accessible in the AMS with more digital items added each week. Notable collections include IC 103 Memorial Hospital Photograph Collection, IC 034 San Jacinto Lung Association records, MS 211 Armin Weinberg papers, MS 002 E. W. Bertner papers, MS 236 Paul Lensky Photograph Collection, MS 238 Films on Mental Health provided by Bill Schnapp, MS 007 Hilde Bruch papers, MS 079 Mylie E. Durham, Jr. papers, and MS 070 R. Lee Clark papers.

*News from the Archive* - <https://library.tmc.edu/mcgovern/news>

[Films on Mental Health Services in Houston](#)

[Graphic works sub-inventory for R. Lee Clark, MD papers](#)

[Paul Lensky, MD Photograph Collection](#)

[Oral History of Mylie E. Durham, Jr.](#)

[Dr. Richard Wainerdi, 1931-2021](#)

[Hilde Bruch and Harry Stack Sullivan](#)

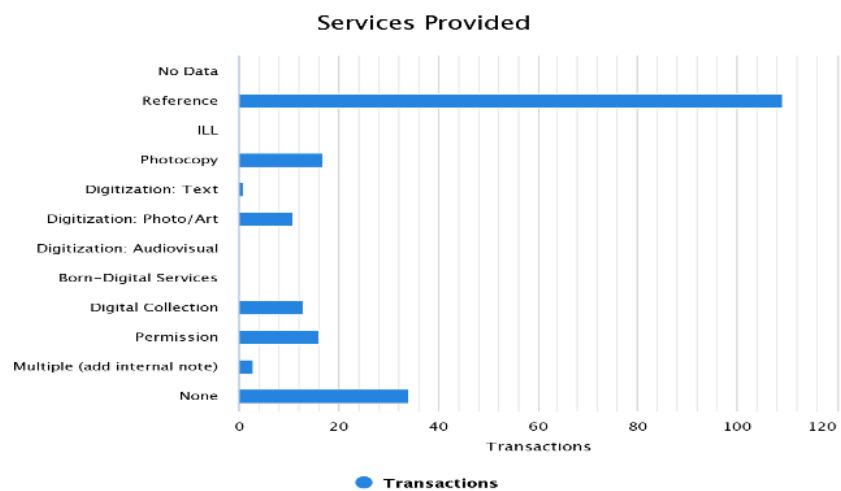
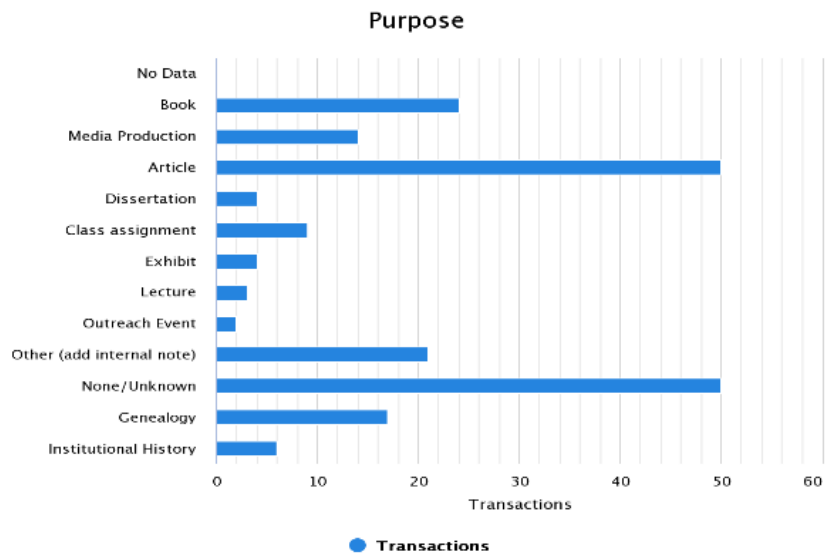
[An Initial Overview of Radiation Effects](#)

### *Statistical Insights*

In September 2020 the MHC statistics were revised to (1) reflect the 2018 guidelines detailed in [Standardized Statistical Measures And Metrics For Public Services In Archival Repositories And Special Collections Libraries](#) published by the Society of American Archivists (SAA) and (2) to utilize the Library's Springshare LibApps suite already used by the Research & Instruction and Circulation Departments. After a complete year of collecting these detailed metrics, there are interesting insights. Below are some highlights:

Total of 204 reference and service transactions completed by MHC staff.

- 56.4% by email
- 38.7% related to research projects or scholarship
- 35.8% identified as faculty
- 40.7% from within TMC
- Most notable media production: Atomic Bomb Initial Survey 原爆初動調査: Hidden Truth 隠された真実, NHK Special, Documentary Film. A copy of the film is available in the MHC Reference Files. The ABCC collection, MS 089 James Neel papers, is featured.

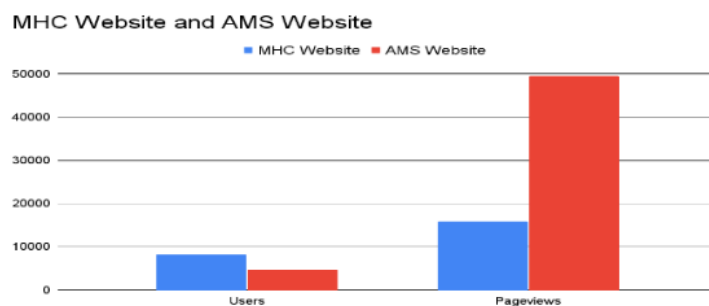


Total of 85 researchers visited the MHC Reading Room

Affiliation	Researchers
TMC Institutions	47
Outside TMC	38

Increased online presence and pageviews

	MHC website <a href="https://library.tmc.edu/mcgovern/">https://library.tmc.edu/mcgovern/</a>	AMS website <a href="https://archives.library.tmc.edu/">https://archives.library.tmc.edu/</a>
Users	8292	4766
Pageviews	15816	49542





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Houston Community College, Coleman Campus  
LifeGift  
Memorial Hermann Health System

Texas A&M Prairie View  
Texas Children's Hospital  
Texas Heart Institute



## By the Numbers

### TMC Library collections

**369**  
 DATABASES

**1,602**  
 BOOKS ON SITE

**67,800+**  
 E-JOURNALS

**346,100+**  
 E-BOOKS

By the end of the year, hours  
 returned to our regular schedule

Monday-Thursday: 7:00 am - 10 pm  
 Friday: 7:00 am - 9:00 pm  
 Saturday: 9:00 am - 5:00 pm  
 Sunday: 1:00 pm - 8:00 pm

We started with 40 hours and ended with  
 89 hours a week of open hours.

Supporting research, instruction,  
 and clinical work

**61**  
 CLASSES

**686**  
 CONSULTATIONS

**188**  
 LITERATURE  
 SEARCHES

**96**  
 SYSTEMATIC  
 REVIEW SEARCHES

### Questions and answers at the TMC Library

**859**  
 REFERENCE  
 QUESTIONS

**2,733**  
 CIRCULATION  
 QUESTIONS

**4,385**  
 INTERLIBRARY LOAN  
 ITEMS BORROWED FOR  
 TMC LIBRARY USERS

Post-renovation seating, rooms, and  
 ergonomic options

**5**  
 GROUP STUDY  
 ROOMS

**1**  
 CONFERENCE  
 ROOM

**239**  
 SEATS  
 LIBRARY-WIDE

**2**  
 CLASSROOMS

**5**  
 SIT/STAND  
 DESKS

**15**  
 LAPTOP  
 STANDS

McGovern Historical Center and  
 Research Center supported research

**85**  
 VISITING  
 RESEARCHERS

**204**  
 REFERENCE & SERVICE  
 TRANSACTIONS

**7**  
 ACQUISITIONS,  
 ACCESSIONS, AND  
 ACCRUALS

**37**  
 COLLECTIONS  
 PROCESSED